

**SCHOLASTIC ELEMENTARY BOOK/SOFTWARE CLUB ORDERS**

**ATTACH THIS FORM TO ORIGINAL ORDER**

---

**TO BE COMPLETED BY TEACHER**

Teacher Name \_\_\_\_\_ Date \_\_\_\_\_

Total of Order \_\_\_\_\_ Order # \_\_\_\_\_

\_\_\_\_\_ I placed this order online, by fax, or by phone.  
(check here)

---

**TO BE COMPLETED BY SECRETARY**

Amount of order \_\_\_\_\_

Less coupons/slips attached \_\_\_\_\_

Less parent checks made out to company \_\_\_\_\_

Less online parent payments \_\_\_\_\_

= Amount of cash deposited \_\_\_\_\_

Date of Deposit \_\_\_\_\_

---

**TEACHERS**  
**PLEASE SEND ANY INVOICES OR PAY SLIPS YOU RECEIVE FROM SCHOLASTIC TO THE**  
**TREASURER'S OFFICE. THANKS!**